

## Curriculum Vitae



### Personal information

First name(s) / Surname(s) **INGABIRE Aline**  
Address(es) 30102, KIBOGORA, 31, RUSIZI, RWANDA  
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Fax(es)  
E-mail alingabire16@gmail.com  
Nationality Rwandese  
Date of birth 01/01/1983  
Gender Female

### Work experience

Dates 2014-Up today  
Occupation or position held Dean of students ,Assistant Lecturer,Coach of professional courses related to Accounting ( CAT)  
Main activities and responsibilities Advocate for students, formulate and review of policies directly related to students, provides general assistance to students, Organize, Plan, Facilitate and evaluate Learning, participate in program design and review, member of institutional review board, member of tender committee at institution.  
Name and address of employer Kibogora Polytechnic, Nyamasheke, Rwanda  
Type of business or sector Education  
Dates 2010-2014  
Occupation or position held Accountant  
Main activities and responsibilities Prepare and record daily financial transactions of the institution, prepare the final accounts on regular basis in compliance with international accounting standards, keep sagely all accounting documents, overseeing the action plan and its execution in line with related budget.  
Name and address of employer Karongi District of Rwanda  
Type of business or sector Local Government

Dates	2013-2016
Occupation or position held	Tutor
Main activities and responsibilities	Prepare, facilitate ,coach ,assess the learning
Name and address of employer	University of Rwanda-College of Education ,Rubengera regional centre
Type of business or sector	Education
Dates	2015 -2018
Occupation or position held	Part time lecturer
Main activities and responsibilities	Prepare, facilitate ,coach ,assess the learning
Name and address of employer	Mount Kenya University ,Rusizi campus-Rwanda, Protestant Institute of Arts and Social Sciences(PIASS)
Type of business or sector	Education

### **Education and training**

Dates	2011- December 2013
Title of qualification awarded	Masters in Business Administration option of Accounting and Finance
Principal subjects/occupational skills covered	General management, quantitative methods, business-economics and environment, management accounting, financial accounting, financial reporting, research methods, research project, International Business Finance, Financial markets, Operations management, legal framework of business, creativity ,innovation and change, Human resources management, Strategic management.
Name and type of organisation providing education and training	Mount Kenya University, High Learning Institution
Level in national or international classification	14 <sup>th</sup> At National level out of 127

Dates	2006-2010
Title of qualification awarded	Bachelors in Business studies with Education
Principal subjects/occupational skills covered	Financial accounting ,Management accounting, Cost accounting ,Taxation, Business law, computerized accounting, Entrepreneurship, Auditing, Business law, Principles of Economics ,Microeconomics ,Macroeconomics ,Educational leadership and management ,educational technology and information ,psychology, teaching methods, research methods, business methods in business
Name and type of organisation providing education and training	University of Rwanda –College of Education (former Kigali Institute of Education),
Level in national or international classification	1 <sup>st</sup> at National Level

Dates	2001-2004
Title of qualification awarded	Advanced diploma in Teaching training
Principal subjects/occupational skills covered	Mathematics,English,French,Psychopedagogy,Biology,Chemistry,Physics,,History,Geography
Name and type of organisation providing education and training	Institut st Francois d,Assise de Shanghi
Level in national or international classification	Very good

Dates	2015-19/07/2016
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Title of qualification awarded	Post Graduate Certificate ( Learning and Teaching in Higher Education )									
Principal subjects/occupational skills covered	Learning teaching and Assessment in theory and practice, Curriculum design and development, Resource development and students support.									
Name and type of organisation providing education and training	University of Rwanda, College of Education /Public institution									
Level in national or international classification	1 <sup>st</sup> At national level									
Dates	2018-up to date									
Title of qualification awarded	Certificate of Trainer									
Principal subjects/occupational skills covered	Recording Financial Transactions, Principles of Costing, Effective Working in Accountancy and Finance, Taxation, Financial Accounting and Public Financial Management.									
Name and type of organisation providing education and training	Institute of Cerified Public Accountants of Rwanda( iCPAR)									
<b>Personal skills and competences</b>										
Mother tongue(s)	<b>Kinyarwanda</b>									
Other language(s)	<b>1. English</b>					<b>2. French</b>				
Self-assessment <i>European level (*)</i>	<b>Understanding</b>				<b>Speaking</b>				<b>Writing</b>	
	Listening		Reading		Spoken interaction		Spoken production			
<b>Language</b>	B 2	Very good	B 2	Very good	B 2	Very good	B 2	Very Good	B 2	Very good
<b>Language</b>	B 2	Very good	B 2	Very good	B 2	Very good	B 2	Very good	B 2	Very good
	(*) <a href="#"><i>Common European Framework of Reference for Languages</i></a>									
Social skills and competences	Conflicts resolution and management acquired by training and practices, Self-disciplined person, committed person, honest person Flexible and able to interact with others, Live with people from various cultures.									
Organisational skills and competences	Put and Meet deadlines,, Setting of performance goals and meeting them, Decision making and keep it up, Time manager									
Technical skills and competences	Team builder, Budget planner, Task manager, Community mobilisation, communication skills.									
Computer skills and competences	Applications Microsoft office (Word, Excel, Power point), Internet explorer, basic knowledge of Statistical Package of Social Sciences (SPSS)									

Artistic skills and competences	Basic music as dancer ,watching movies
Other skills and competences	Gym tonic as preferred sport
Driving licence	Provisional licence
<b>Additional information</b>	<p>References:</p> <p>Dr HABUMUREMAYI Sosthene, Tel +250783302561 email: <a href="mailto:h1sosthene@hotmail.com">h1sosthene@hotmail.com</a>,  Prof.David HAMBLIN Email: dhamblin100@gmail.com  Dr MUNYENGABE Sylvestre Tel: +250788588510 Email: <a href="mailto:munyesylve@yahoo.com">munyesylve@yahoo.com</a>  Dr.MURWANASHYAKA Theophile Tel:+250789559956  Email:mukadafi@gmail.com  Contact persons:</p> <p>Dr RUVUNA Eric Tel:+250785616876 Email:kajavieux@gmail.com  BUMBALI Machiavel Tel: +250788318517 Email: <a href="mailto:bumbalimachi@gmail.com">bumbalimachi@gmail.com</a></p> <p>Publication:</p> <ol style="list-style-type: none"> <li>1. Contribution of women entrepreneurs' initiatives to community welfare in Kanjongo, Nyamasheke District, Rwanda, ISSN: 2616-7506 Volume 1, Issue 1. in Kibogora Polytechnic Scientific Journal Available at <a href="http://www.kp.ac.rw">www.kp.ac.rw</a></li> <li>2. The role of village savings and loan associations on poverty reduction among small rural farmers in Rwanda , ISSN 2348 0386 Vol. VIII, Issue 1, January 2020 Available at <a href="http://ijcm.co.uk">http:// ijcm.co.uk</a></li> </ol>

I declare that the information provided within these curriculum vitae is true, sincere and concerns only me

NYAMASHEKE 23<sup>th</sup> March 2020



**INGABIRE Aline**